



06-07 USA GYMNASTICS REQUEST FOR SANCTION

Must be postmarked no later than 30 days before competition (This Sanction form does not apply to meets involving athletes from a foreign country or invitationals involving USA National Team Members. PLEASE see the Rules & Policies book concerning these matters)

- A separate sanction request is required for each event location
- A separate sanction request is required for each discipline

1 Region# _____ State _____

Please Select the type of event as well as Discipline and Level/Class Applicable for this Sanction

2 Type of Event	<input type="checkbox"/> Local	3 Men's Class	<input type="checkbox"/> 4	<input type="checkbox"/> PREP OPT	<input type="checkbox"/> Male	<input type="checkbox"/> 1	<input type="checkbox"/> PREP	<input type="checkbox"/> 1
	<input type="checkbox"/> Sectional		<input type="checkbox"/> 5	<input type="checkbox"/> 2	<input type="checkbox"/> Female	<input type="checkbox"/> 2	<input type="checkbox"/> 2	<input type="checkbox"/> 2
	<input type="checkbox"/> State		<input type="checkbox"/> 6	<input type="checkbox"/> 3	<input type="checkbox"/> Team Gym	<input type="checkbox"/> 3	<input type="checkbox"/> 3	<input type="checkbox"/> 3
	<input type="checkbox"/> Regional		<input type="checkbox"/> 7	<input type="checkbox"/> 4	<input type="checkbox"/> 4	<input type="checkbox"/> 4	<input type="checkbox"/> 4	<input type="checkbox"/> 4
	<input type="checkbox"/> National		<input type="checkbox"/> 8-13	<input type="checkbox"/> 5	<input type="checkbox"/> 5	<input type="checkbox"/> 5	<input type="checkbox"/> 5	<input type="checkbox"/> 5
	<input type="checkbox"/> Invitational		<input type="checkbox"/> 8-16	<input type="checkbox"/> 6	<input type="checkbox"/> 6	<input type="checkbox"/> 6	<input type="checkbox"/> 6	<input type="checkbox"/> 6
	<input type="checkbox"/> Exhibition		<input type="checkbox"/> 9	<input type="checkbox"/> 7	<input type="checkbox"/> 7	<input type="checkbox"/> 7	<input type="checkbox"/> 7	<input type="checkbox"/> 7
	<input type="checkbox"/> Workshop		<input type="checkbox"/> 10-14	<input type="checkbox"/> 8	<input type="checkbox"/> 8	<input type="checkbox"/> 8	<input type="checkbox"/> 8	<input type="checkbox"/> 8
	<input type="checkbox"/> Clinic		<input type="checkbox"/> 10-16	<input type="checkbox"/> 9	<input type="checkbox"/> 9	<input type="checkbox"/> 9	<input type="checkbox"/> 9	<input type="checkbox"/> 9
	<input type="checkbox"/> Testing		<input type="checkbox"/> Elite	<input type="checkbox"/> 10	<input type="checkbox"/> 10	<input type="checkbox"/> 10	<input type="checkbox"/> 10	<input type="checkbox"/> 10
		<input type="checkbox"/> Elite			<input type="checkbox"/> Elite	<input type="checkbox"/> Group	<input type="checkbox"/> Elite	
						<input type="checkbox"/> Elite		

4 Event Director _____	5 Name of Event _____
* Professional # _____	Site (if different from club) _____
* Club # and Name _____	_____
Club Address _____	Address _____
City _____	City _____
State _____ Zip _____	State _____ Zip _____
Phone # () _____	
Fax # () _____	
Date(s) of Event _____	
Entry Fee _____	

6 I am a professional member in good standing of USA Gymnastics. I agree that the above event will be conducted according to the USA Gymnastics Rules and Policies. I thoroughly understand the USA Gymnastics Rules and Policies and assume responsibilities for this event and agree to be held accountable for any irregularities that might occur.

IT IS MY RESPONSIBILITY TO VERIFY THAT ALL ATHLETES, COACHES AND JUDGES ARE CURRENT REGISTERED USA GYMNASTICS MEMBERS. (CAN BE VERIFIED BY ONLINE MEMBER SEARCH)

Signature of Event Director _____

• If your Request for Sanction is postmarked less than 30 days from the event, a \$25 late fee must be added to the \$50/\$100 sanction fee and should be sent to:
 USAG Sanction
 201 S. Capitol, Suite 300
 Indianapolis, IN 46225

- For any requests received in our office less than 7 business days prior to the event date, will be charged the sanction fee plus an additional \$100
- Sanctioned invitational meets of current member clubs will be listed in *Technique* and on the internet at www.usa-gymnastics.org
- Contact USA Gymnastics Member Services if you are unsure of your Membership or Club Numbers. If approved, your Sanction Certificate will be sent to the event directors attention at the club address

7 Check Fees Enclosed: Sanction fee for 72 or less participants \$50
 Sanction fee for over 72 participants \$100
 Late fee add \$25 Rush process add \$100 (7 days or less)

8 ENCLOSE CHECK PAYABLE TO **USA GYMNASTICS** OR PROVIDE CHARGE CARD INFORMATION:

VISA **VISA** OTHER MAJOR CREDIT CARD _____

Cardholder Name (PRINT) _____

Cardholder Signature _____ Cardholder Phone () _____

Card Number _____ - _____ - _____ - _____

Exp. Date _____ Amount to be charged(including rush fee if applicable) _____

Please print clearly, and double check credit card information in order to avoid delays in processing.

If paying by credit card, you may fax your application to USA Gymnastics Member Services at 317-692-5212

1. SANCTION REPORT FORMS - It is imperative that sections one through four on the Sanction Report form are completely filled out and the coaches sign in form is completed and submitted at the same time within 24 hours of competition or cancellation of event.

Return the completed Sanction Report form to:

USA Gymnastics Member Services
Sanction Report Form
201 South Capitol Avenue
Indianapolis, Indiana 46225

CANCELLED EVENTS - Report forms must be signed by the Meet Director and returned to the USA Gymnastics Member Services department with a notation of cancellation. There is no need to call Member Services to notify of a sanction cancellation, as the cancellation is required in writing. Sanction Fees (and any late fees) are **not refundable**, regardless of the reason for canceling a meet.

STATE/REGIONAL REPORTING - Make Copies of the Sanction Report Form **and send** to the Regional Chairman (and/ or State Chairman) with **State/Regional** competition fee (if applicable) within 48 hours. **THERE IS NO NEED TO SEND MEET RESULTS TO USA GYMNASTICS MEMBER SERVICES.**

2. CHANGES TO ORIGINAL SANCTION REQUEST - If there are any changes to the information submitted on the original Request for Sanction, you must request any changes **IN WRITING** at least 10 days prior to the original scheduled date. (ex. change of date, meet director, levels, site, etc.) You may mail the changes to our office or fax the requested change, including the sanction number, original Meet Directors name, and original date of sanction to (317) 692-5212. Once you have mailed or faxed your change request, you can make the changes on your Sanction Report Form. A new Report Form will not be sent. **No changes will be accepted over the telephone.**

3. SCHOLARSHIP FUNDS FOR MEN'S OR TRAMPOLINE & TUMBLING - Sanction Report Form must be returned to USA Gymnastics Member Services along with the applicable fee of \$1.00 per gymnast for the National Scholarship Foundation. Failure to submit both the report form and applicable fee violates the R&P and is cause for; sanctions to be revoked, future sanctions withheld and possible probation of Professional Membership.

Please return Report Form to the following address:

USA Gymnastics Member Services
Scholarship Fund
201 South Capitol Avenue
Indianapolis, Indiana 46225

4. MEMBERSHIP VERIFICATION - As a USA Gymnastics Meet Director, it is your responsibility to verify that all participants in your meet have valid memberships **BEFORE** they are allowed on the floor. It is the responsibility of any club participating in your meet to supply you with the participant's valid member numbers. Although we would like all participants to have their membership cards displayed, it is not always possible. Please accept written verification from Member Services, if participant has not received his or her card. You may also verify member numbers anytime through our online member search at www.usa-gymnastics.org. You will need to click on the Member Services homepage link. Next, select the Member Services "How To Link". Then, select the link titled "[How Can Meet Directors Obtain Lists of Athletes Attending Their Competitions & Events?](#)" or select "[How a Meet Director can Check Whether or Not Professional Memberships are Current](#)". *****Note*** Due to the high volume of calls to our office, Member Services will not verify lists of member numbers over the telephone.** Allowing individuals on the floor of any USA Gymnastics sanctioned event with out current, valid membership numbers is in violation of sanction. Any Meet Director who violates any regulations of the *Rules and Policies* may have disciplinary action taken against him/her. Even more, you as the Meet Director may be opening yourself to unwanted liability.

If any Athlete Member is injured during your event that has not obtained a proper registration number **PRIOR TO COMPETITION**, there will be **NO** accident insurance coverage implied or endorsed by USA Gymnastics. Further, USA Gymnastics reserves the right to nullify scores from the competition in the event a non-registered athlete is allowed to compete.

In any case of accident, which will keep a gymnast from full activity for 24 hours or more, the gymnast's coach, trainer or attendant must file a Case Report (Accident Report Form). A form, which may be photocopied as needed, will be included with your sanction.